

Kirby Grindalythe and Duggleby Parish Council

Minutes of the Ordinary Parish Council Meeting held on

Monday 3rd December 2018 at 7:15pm

Present	
Sylvia Collier (Chair)	Lisa Holden
Emma McClean (Vice chair)	
Roy Foster	Janice Robinson (Clerk)

1.	To receive apologies and approve reasons for absence: None. Chairman stated that Kaye Husband was on holiday	
2.	To receive any declarations of Declaration of Interests not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests: None	
3.	To confirm the minutes of the last ordinary meeting held on 1 October 2018 as a true and correct record: Proposed Emma McClean; Seconded Lisa Holden. Agreed	
4.	To receive information on the following ongoing issues and decide further action where necessary: <ul style="list-style-type: none"> Response to Consultation on Permitted Development for Shale Gas exploration <p>Clerk reported that an agreed response had been submitted to the consultation paper expressing the parish's opposition to allowing fracking to become a permitted development and thus planning permission for it to be removed from local authority decision making.</p>	
5	To receive Verbal Reports 5.1 Village Hall works Kirby Grindalythe: Work had now been completed. A representative from Ryedale District Council had inspected the works and approved payment of the 106 money which were expected to arrive in the bank account very shortly. 5.2 Shelter Duggleby Ryedale District Council had today approved payment of the remaining 106 monies for the erection of an all purpose shelter (50% had already been received; further 50% now approved) Payment from Councillor Sanderson's locality grant funds had already been received. The carpenter had been instructed to commence work. The carpenter planned to fabricate the shelter off site and bring it to the site to erect. Councillor Holden raised her concern regarding the rubble currently on the site and was advised by Councillor McClean that the carpenter would remove the rubble when he erected the shelter. The second 50% of the monies for the Duggleby gateways has been released and the invoice received. VAT has been added (it had not been made clear to the subcommittee that there would be VAT liability). There	JR

	<p>is sufficient in reserve account to pay the bill and reclaim the VAT.</p> <p>5.3 Chairman's report on Highways workshop 14 November 2018: Chairman reported an interesting meeting which included encouraging the use of North Yorkshire County Council's (NYCC) parish portal to report issues with the highways. The Clerk advised the meeting that she had registered the parish on the site and would circulate the password to enable councillors to report matters using the portal. The portal allowed users to pinpoint the issue on a map and to see if it had already been reported. NYCC's website also allowed individuals to report issues and this was to be encouraged. There were criteria regarding the size of potholes on which NYCC would take action.</p> <p>5.4 Chairman's report on meeting with Yorkshire Housing 13 November 2018 re possible lease on Duggleby play/open space: Chairman reported she had met with Yorkshire Housing (YH) who had expressed their willingness to lease the land to the parish for free. YH had been asked if they would continue to look after the trees on the site. YH said they would request their environmental services team to look at the trees. It would be necessary to hold a public consultation to ascertain whether there was backing from parish residents for the parish to become responsible for the land which would then provide a community space for parish events. Agreed to hold an informal parish consultation meeting in January at Wharram Le Street Church (as they allowed the use of their premises for free) to enable an informal discussion of the idea. Meeting was to be advertised in the Warbler, on Notice boards and the Parish Facebook page.</p>	EM
6	To consider and decide upon the following planning applications: None	
7	To receive the following planning/decision information: None. Clerk reported she had registered the parish on Ryedale D.C.'s parish portal	
8	<p>Matters requested by councillors:</p> <p>Codes of Practice. At the last meeting the adoption of the NALC model standing orders had been discussed; it was unclear whether these had been adopted in the past. It was therefore agreed to reaffirm the Parish Council's adoption of the NALC's Model Standing Orders and the NALC's Model Financial Regulations. Proposed by Emma McClean; seconded by Sylvia Collier and agreed by the meeting. Councillor McClean to arrange for these to be publicised on the parish face book page.</p>	EM
9	<p>Financial Matters:</p> <p>1. To approve the following accounts for payment: Streetscape. This invoice related to the construction of the village hall and shelter and was approved for payment as soon as the 106 monies from Ryedale DC were received.</p> <p>The overall gross cost of the Village Hall Canopy and surface after the receipt of the Lottery grant and 106 monies was £23 although once VAT was reclaimed by the Parish there would be no budget implication.</p> <p>The donation of the Village Hall Canopy and surface to The Kirby Grindalythe Village Hall Committee was proposed by Sylvia Collier, seconded by Lisa Holden and unanimously approved. The Chairman to write to the Village Hall Committee and arrange a handing over</p>	SC

	<p>ceremony in early 2019</p> <p>2. Payment for the laying of the concrete base for the all purpose shelter and payment of the Gateways was also approved.</p> <p>Emma McClean proposed that there should be an additional signatory to the bank account this was seconded by Roy Foster. All agreed that the Chairman should be added to the signatories to the bank account.</p> <p>3. To report on 106 monies £2,109 was currently held in the bank account for Duggleby which was 50% of the remaining 106 Duggleby monies. The balance (a further £2,109) had today been approved for payment. A further £8,755 of 106 monies for Kirby Grindalythe had been approved and was in the process of being paid by bank transfer.</p> <p>4. To note the following payments previously authorised: Payment for noticeboards and grass cutting (in Churchyard)</p> <p>5. To receive a bank reconciliation and budget position to November 2018.</p> <p>The bank position was reviewed. Excluding the 106 monies (£2,109) the lottery grant for the Village hall works (£9,942) and Councillor Sanderson's locality fund payment for the all purpose shelter (£1,250) there was £286 in the current account and £1,297.37 in a reserve account</p> <p>6. To discuss Parish Precept for 2019/20 The budget forecast for 2019/20 was examined and discussed at length. Anticipated expenditure on Insurance, YLCA membership, Grass cutting (in the churchyard), Hall Hire, Stationery and Clerk's salary and associated costs were £2,392. The Insurance policy charge was likely to increase next year and provision should be made for any excess that may be charged in the event of a claim. Following the payment of the 2018/19 hall hire, clerk's salary etc, and stationery there was likely to be in the region of £750 in reserves which was insufficient. The Chairman after some debate proposed a precept for 2019/20 of £2,925 which was seconded by Emma McClean. This was carried by 3 votes to 1, Roy Foster abstaining.</p>	
10	To consider the following new correspondence received and decide action where necessary: None	
11	To notify the clerk of matters for inclusion on the agenda of the next meeting: VAT refund; Potential future capital projects; Duggleby Open Space.	
12	<p>Employment matters:</p> <p>1. To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the following business to be transacted being prejudicial to the public interest</p> <p>None</p>	
13	To confirm the date and venue of the next scheduled meeting: 11 February 2019 at 7: 15pm at Village Hall Kirby Grindalythe	

Meeting closed at 9.20 pm

